

Court Reporting A.A.S.

Advisors - East Broad Campus:

Brooke Davis, Realtime Reporting Building (256.549.8694) brookedavis@gadsdenstate.edu

Leah Elkins, Realtime Reporting Building (256.549.8693) lkins@gadsdenstate.edu

Michelle Roberts, Realtime Reporting Building (256.549.8629) mroberts@gadsdenstate.edu

Notice(s): *Required by NCRA For the A.A.S. Degree in Court Reporting, the student must complete a minimum of 76 credit hours – a minimum of 61 in technical courses and a minimum of 15 in general education courses – all of which must be approved by the program advisor. Courses will be selected from those listed above. Admission Requirements: High school diploma or GED, a minimum score of 5 on the English portion and a minimum score of 70 on the reading portion of the ACCUPLACER Placement Test.

The courses in this program of study may not be offered every semester. It is important to consult with your advisor to determine course schedules to stay on track to graduate.

This program is offered at the East Broad Campus only.

Area I – Written Composition

Item #	Title	Hours
ENG 101	English Composition I	3
	Sub-Total Credits	3

Area II – Humanities and Fine Arts

Item #	Title	Hours
	Humanities/Fine Arts Elective	3
	Sub-Total Credits	3

Area III – Natural Sciences and Mathematics

Item #	Title	Hours
BIO 120	Medical Terminology	3
	MTH 100: Intermediate College Algebra OR numerically higher	3
	Sub-Total Credits	6

Area IV – History, Social and Behavioral Sciences

Item #	Title	Hours
	History, Social and Behavioral Sciences Elective	3
	Sub-Total Credits	3

Area V - Technical Courses

Item #	Title	Hours
ORI 101	Orientation to College	1
RTR 110	Realtime Reporting I / Laboratory	5
RTR 115	Realtime Reporting Technology	3
RTR 130	Realtime Reporting II / Laboratory	5
RTR 131	Civil and Criminal Law and Terminology for Real Time Reporters	3
RTR 150	Realtime Reporting III / Laboratory	5
RTR 180	Transcript Preparation for Court Reporters	3
RTR 210	Realtime Reporting IV / Laboratory	5
RTR 226	Judicial Procedures	3
RTR 227	Moot Court Practicum I	5
RTR 230	Realtime Application	2
RTR 257	Moot Court Practicum II	5
RTR 270	Realtime Reporting VI / Laboratory	5
RTR 275	Realtime Reporting Internship	2
WKO 101	Workplace Skills Development I	1
	Sub-Total Credits	53

Additional Coursework

Choose 8 credit hours from the following list:

Item #	Title	Hours
RTR 220	Realtime Reporting V / Laboratory	5
	RTR 184-199: Realtime Lab I-VI (Electives)	2
	RTR 295-299: Selected Topics in RTR (Electives)	5
	Sub-Total Credits	12
		76